

**CIRCULAR**

Dear Parents,

To chisel and hone the skills of the learners, the school is organizing a four day summer camp from **May 15, 2017 to May 18, 2017** for the students of **classes IV to VI**. The timings shall be **7:50 am to 10:30 am**. The learners shall bring to fore their innate talent through a plethora of activities scheduled for the camp.

The activities designed for the summer camp are as follows:

1. **Craft – Glass Painting**
2. **Maths – Mental Ability**
3. **English conversation**
4. **Dance / Drama**
5. **Fun with science**
6. **Instrumental Music**
7. **Computer – Poster / Invitation card / Certificate designing**
8. **Calligraphy**

The students of classes IV to VI may choose any one of the activities and submit the consent slip to the respective class teacher by **May 11, 2017**. The chosen activity will be held in two sessions. Session I shall be from 7:50 am to 9 am followed by a break from 9 am to 9.20 am. Session II shall be from 9.20 am to 10.30 am.

Parents should make appropriate arrangements to pick and drop their ward and ensure that children carry snacks for the break. The students must wear school uniform during the camp.

With regards & best wishes

**Vice Principal**

-----  
**CONSENT SLIP**

NAME: \_\_\_\_\_ Class and Section: \_\_\_\_\_

Activity: \_\_\_\_\_

Parent's Name & Address \_\_\_\_\_  
\_\_\_\_\_

Phone no. \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

**CIRCULAR**

Dear Parents

On the commencement of the new academic session 2017- 2018, it is our foremost duty to bring to your notice certain guidelines which need to be followed by your ward

These are:

1. Your ward should be punctual and regular to school. A medical certificate needs to be submitted in case your child is unwell.
2. She/he should attend the school in proper school uniform. The instructions regarding the specific uniform to be worn on different working days have been clearly mentioned in the school almanac.
3. Your ward should understand the importance of maintaining personal hygiene. She/he should be well groomed and presentable.
4. Please ensure that pages 3 to 6 of the school almanac are filled up.
5. Children must carry their school almanac to the school daily. You are requested to check it regularly to keep pace with the performance of your ward in her/ his class. In case of any remark by a teacher, do acknowledge by signing it.
6. Maintaining school discipline is the duty of each student. Hence, make your ward understand how important it is to be well behaved.
7. Ensure that your ward submits her/ his note books / assignments/ projects on time.
8. Do make your child have her/ his breakfast in the morning. She/ he should carry healthy tiffin.

We hope that together we shall encourage and guide our children to be sincere and dedicated students.

We further inform you that there is a PTM for classes Pre-school to X on Saturday, April 29, 2017. The timings will be from 8.30 am to 11.30 am.

Time slot -

Roll No. 1 to 15	8.30 am to 9.30 am
Roll No.16 to 30	9.30 am to 10.30 am
Roll No.31 onwards	10.30 am to 11.30 am

Please ensure that your ward comes in proper school uniform, if she / he wishes to accompany you to the PTM. You are also requested to carry the school almanac for the PTM.

Best wishes

Principal

**CIRCULAR**

Dear Parents,  
Kindly note

1. Regular classes are being conducted in the school for students of class XII.
2. It is mandatory to have 75% attendance for the students of class XII as per the CBSE norms. Hence, parents are advised to ensure that their ward attends the school regularly.
3. For every subject, teachers shall conduct remedial classes (on working days) to clarify the doubts of students. The schedule of the classes is as follows:

<b>Remedial Class (2:10 pm to 3:10 pm)</b>	
<b>Day</b>	<b>XII</b>
Monday	Chemistry/ Economics
Tuesday	Physics / Accountancy
Wednesday	Mathematics / I.P.
Thursday	Business Studies / C++ / Biology
Friday	English
Saturday	Physical Education

Please ensure that your ward is putting in adequate efforts so as to perform well in Class XII. In case your ward requires any assistance from the school, please contact the class teacher at the earliest.

**Regards**

**Principal**

---

Received circular No. \_\_\_\_\_ dated \_\_\_\_\_

Name of student \_\_\_\_\_ Class section \_\_\_\_\_

Sign of Mother/Father \_\_\_\_\_

**CIRCULAR**

Dear Parents,

The school is organizing Taekwon-Do Classes during the school hours. The classes will be conducted by the Taekwon-Do Federation of Delhi. It aims to equip learners of classes Pre-Primary to V with the art of self-defense. Please send Rs. 150 for the first term to the class teacher latest by April 17, 2017.

Looking forward to your support.

**Regards**

**Vice Principal**

**CIRCULAR**

Dear Parents

I congratulate you all on the success of your ward in the academic session 2016-2017. We do understand the importance of parental involvement in shaping the lives of children. Hence, we solicit your whole hearted cooperation once again in helping us groom our pupils who would be pedagogically fortified with sound mental and emotional quotient.

Since your ward has moved a step ahead, you are requested to take a note of the following:

1. It is important for her/ him to devote fixed hours to studies & be regular to school. Absenteeism in any way, leaving aside the medical cases, shall be dealt with strictly.
2. Do keep a watch on her/ his day-today activities & be her/ his counselor & mentor all times. In case your ward requires any help from the school, please do not hesitate to contact the class-teacher at the earliest.
3. Teach your ward to be disciplined and follow the school rules as specified in the School Almanac.
4. Students are expected to be properly dressed up in their school uniform. Instructions regarding the dress code have been clearly specified in the School Almanac.
5. Strict compliance to the instructions related to the completion of note books/ projects by the students is required.
6. We emphasize on the solidarity of pedagogy in addition to the strengthening of values. Hence, we seek your collaboration in instilling values for the all-round development of our children.

Dear parents, the mission statement of our school is "**Clean Campus, Green Campus.**" Therefore, make your ward realize the importance of keeping the surroundings clean since Cleanliness is next to Godliness.

Best wishes on the new journey ahead  
With regards

Principal